



MEMORANDUM

TO: Marc Ott, City Manager

FROM: Ed Van Eenoo, Budget Officer

DATE: May 13, 2009

SUBJECT: Fiscal Memo for Item #36

Item #36 on the May 14, 2009 Council Agenda is to approve a resolution directing the City Manager to work with relevant boards and commissions to revise city-wide standards and criteria regarding qualifications for open space, considering needs of families and children, including child-friendly features.

It should be noted that the Health and Human Services (HHSD), the Parks and Recreation Department (PARD), and the Watershed Protection and Development Review Department (WPDRD) are estimated to provide some staff support, but the amount of that support is unknown at this time.

Neighborhood Housing and Community Development (NHCD) estimates that while this effort will be worked on by existing in-house staff – one Planner full-time equivalent (FTE) – it will require approximately 780 hours to complete work on this item annually. This estimate is based on past precedence with NHCD policy and planning activities related to the Affordable Housing Incentives Task Force and the present work on the Families and Children initiative.